

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, December 12, 2023
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor (virtual)
Dale Wiebe	Councillor

REGRETS:

ADMINISTRATION:

Darrell Derksen	Chief Administrative Officer
Byron Peters	Deputy Chief Administrative Officer/Director of Projects and Infrastructure
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Andy Banman	Director of Operations
John Zacharias	Director of Utilities
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary

ALSO PRESENT: Member of the Public
Royal Canadian Mounted Police (RCMP) – Steve Butt, S/Sgt &
Ryan Jurgens, Sgt

Minutes of the Regular Council Meeting for Mackenzie County held on December 12, 2023
in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 23-12-991 **MOVED** by Councillor Driedger

That the agenda be adopted with the following additions:

- 16. b) Economic Developers Alberta (EDA) – Resilience & Recovery Workshop for Communities
- 4. d) Maintenance (*FOIP Sections 23 and 24*)

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the November 21-22, 2023 Budget Council Meeting

MOTION 23-12-992 **MOVED** by Councillor Peters

That the minutes of the November 21-22, 2023 Budget Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the November 28, 2023 Regular Council Meeting

MOTION 23-12-993 **MOVED** by Councillor Driedger

That the minutes of the November 28, 2023 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

None.

CLOSED MEETING: **4. a) Closed Meeting**

MOTION 23-12-994 **MOVED** by Councillor Wiebe

That Council move into a closed meeting at 10:02 a.m. to discuss the following:

- 4.a) CAO Report (*FOIP Section 16, 17, 23 and 24*)
- 4.b) Request for Proposal – Fuel Supply and Services (*FOIP Section 25*)
- 4.c) Mitigation (*FOIP Sections 21 and 23*)

4.d) Maintenance (*FOIP Sections 23 and 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present
- Darrell Derksen, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer/
Director of Projects and Infrastructure
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Andy Banman, Director of Operations
- John Zacharias, Director of Utilities
- Louise Flooren, Manager of Legislative & Support
Services/ Recording Secretary

Andy Banman, Director of Operations left the meeting at 10:50 a.m. and rejoined the meeting at 11:12 a.m.

Byron Peters, Deputy Chief Administrative Officer/ Director of Projects and Infrastructure, Don Roberts, Director of Community Services, Jennifer Batt, Director of Finance, Andy Banman, Director of Operations, John Zacharias, Director of Utilities and Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary left the meeting at 11:36 a.m.

MOTION 23-12-995 **MOVED** by Councillor Cardinal

That Council move out of a closed meeting at 12:00 p.m.

CARRIED

DELEGATIONS: **7. a) Royal Canadian Mounted Police (RCMP)**

Reeve Knelsen recessed the meeting at 12:28 p.m. and reconvened the meeting at 1:06 p.m.

MOTION 23-12-996 **MOVED** by Councillor Smith

That the Royal Canadian Mounted Police (RCMP) presentation be received for information.

CARRIED

CLOSED MEETING: 4. a) CAO Report

MOTION 23-12-997 MOVED by Councillor Braun

That the CAO report be received for information.

CARRIED

CLOSED MEETING: 4. b) Request for Proposal – Fuel Supply and Services

MOTION 23-12-998 MOVED by Councillor Wiebe

That the Fuel Supply & Services Request for Proposal be brought back to a future Council meeting.

CARRIED

CLOSED MEETING: 4.c) Mitigation

MOTION 23-12-999 MOVED by Councillor Driedger

That the Mitigation Construction and budget update – December report be received for information.

CARRIED

CLOSED MEETING: 4.d) Maintenance (ADDITION)

MOTION 23-12-1000 MOVED by Councillor Peters
Requires Unanimous

That the Maintenance discussion be received for information.

CARRIED UNANIMOUSLY

TENDERS: 5. a) None

PUBLIC HEARINGS: 6. a) None

GENERAL REPORTS: 8. a) Director & Manager Reports for November 2023

MOTION 23-12-1001 MOVED by Councillor Cardinal

That the Director & Manager reports for November 2023 be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

9. a) None

**COMMUNITY
SERVICES:**

10. a) None

FINANCE:

**11. a) Bylaw 1316-23 Honorariums and Related Expense
Reimbursement for Councillors and Approved
Committee Members**

MOTION 23-12-1002

MOVED by Councillor Cardinal

That third and final reading be given to Bylaw 1316-23 -
Honorariums and Related Expense Reimbursement for
Councillors and Approved Committee Members.

CARRIED

FINANCE:

11. b) 2024 Budget (HANDOUT)

MOTION 23-12-1003

MOVED by Councillor Braun

That the minutes of the December 6-7, 2023 Budget Council
Meeting be adopted as presented.

CARRIED

MOTION 23-12-1004
Requires 2/3

MOVED by Councillor Wardley

That the 2024 Operating Budget be amended to include
Tracking Sheet changes item #12 and #13 as presented.

CARRIED

MOTION 23-12-1005
Requires 2/3

MOVED by Councillor Smith

That the 2024 Capital Budget with funding sources be approved
as presented.

CARRIED

Reeve Knelsen recessed the meeting at 2:18 p.m. and reconvened the meeting at 2:34 p.m.

FINANCE: 11. c) Councillor Expense Claims

MOTION 23-12-1006 MOVED by Councillor Cardinal

That the Councillor Expense Claims for November 2023 be received for information.

CARRIED

FINANCE: 11. d) Members at Large Expense Claims

MOTION 23-12-1007 MOVED by Councillor Wardley

That the Member at Large Expense Claim for November 2023 be received for information.

CARRIED

FINANCE: 11. e) Cheque Registers – November 13 – December 8, 2023

MOTION 23-12-1008 MOVED by Deputy Reeve Sarapuk

That the October - November 2023 Online/Direct Debit payments, and the cheque registers and EFT's from November 13, 2023 – December 8, 2023, be received for information.

CARRIED

PROJECTS & INFRASTRUCTURE: 12. a) Promoting Local Homebased Businesses

MOTION 23-12-1009 MOVED by Councillor Peters

That the Promoting Local Homebased Businesses discussion be received for information.

CARRIED

OPERATIONS: 13. a) None

UTILITIES: 14. a) None

**PLANNING &
DEVELOPMENT:**

15. a) None

ADMINISTRATION:

16. a) Rural Municipalities of Alberta (RMA) Nomination for Safety Codes Council

MOTION 23-12-1010

MOVED by Councillor Cardinal

That Mackenzie County Council nominates Byron Peters as a nominee for the Rural Municipalities of Alberta (RMA) consideration for appointment to the Safety Codes Council, first priority for the Building Sub-Council, second priority for the Sewage Sub-Council.

CARRIED

ADMINISTRATION:

16. b) Economic Developers Alberta (EDA) – Resilience & Recovery Workshop for Communities (ADDITION)

MOTION 23-12-1011
Requires Unanimous

MOVED by Councillor Wiebe

That the following Councillors be authorized to attend the Economic Developers Alberta (EDA) – Resilience & Recovery Workshop for Communities in Grande Prairie, Alberta on February 23, 2024:

1. Councillor Cardinal
2. Councillor Driedger

CARRIED UNANIMOUSLY

**COMMITTEE OF THE
WHOLE ITEMS:**

17. a) None

**COUNCIL
COMMITTEE
REPORTS:**

18. a) Council Committee Reports (verbal)

MOTION 23-12-1012

MOVED by Councillor Wardley

That any Councillors not attending the Provincial Agricultural Service Board (ASB) Conference in Lethbridge, Alberta be authorized to attend the Growing the North Conference in Grande Prairie, Alberta on February 20-22, 2024.

CARRIED

MOTION 23-12-1013 **MOVED** by Councillor Braun

That all Councillors be authorized to attend a meeting with Alberta Transportation on January 11, 2024.

CARRIED

MOTION 23-12-1014 **MOVED** by Councillor Peters

That the Council Committee Reports (verbal) be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. b) Flood Recovery Steering Committee Meeting Minutes

MOTION 23-12-1015 **MOVED** by Councillor Wiebe

That the unapproved minutes of the December 1, 2023 Flood Recovery Steering Committee meeting be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

19. a) Information/Correspondence

MOTION 23-12-1016 **MOVED** by Councillor Wardley

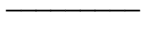
That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION: **20. a) None**

**NEXT MEETING
DATES:** **21. a) Next Meeting Dates**

Regular Council Meeting
January 9, 2024



10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole Meeting
January 30, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment

MOTION 23-12-1017 MOVED by Councillor Smith

That the Council meeting be adjourned at 3:38 p.m.

CARRIED

These minutes were approved at the January 9, 2024 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Darrell Derksen
Chief Administrative Officer

